



Au Pair Host Family Profile 2018 - Part 1

The first part of the family profile (part 1) contains personal contact information that we do not forward until the au pair contract is signed. This information will thus be taken out of your profile, before it is forwarded to the au pair you wish to contact.

When we receive a signed contract from the host family and from the au pair, the contact information in this sheet (part 1) will be forwarded to our partner and the au pair for safety reasons.

Host #1 (main contact person)

Full name:

Full address:

Nationality:

Occupation:

Year of birth:

Mobile Phone:

E-mail:

Host #2

Full name:

Nationality:

Occupation:

Year of birth:

Mobile Phone:

E-mail:

Have you had au pair before? Yes No / Through Atlantis Exchange: Yes No

Please insert a photo of the host family:



Au Pair Host Family Profile 2018 - Part 2

This form is for the potential au pair to get to know you better when you are in the process of choosing a candidate. The family profile has to be filled out by all families considering contacting an au pair through Atlantis Exchange.

The second part of the family profile (this part) will be sent out to our partners, who again forward it to the au pair candidate that you wish to contact. Please keep in mind that this profile will be sent out to all potential au pairs that you wish to contact.

Atlantis family identity number (to be filled out by Atlantis):

The host family

Host # 1: First name:

Host # 2: First name:

City/town/village:

Describe the area:

Children's gender and year of birth :

Children spending the day at home:

Children in kindergarten:

Children in school:

Are your children living with you full-time? Yes No If no, please elaborate:

Have you had au pair before? Yes No

Do you have any pets? Yes No If yes, please elaborate:

Other comments/information:

Atlantis Exchange



Cultural exchange

Which hobbies do the family have?

Which activities would you like the au pair to take part in?

Will you offer the au pair to come with you on a holiday? Yes No

If yes, when and where?

How can you contribute to the cultural exchange?

What do you expect from the au pair when it comes to cultural exchange?

The Au pair

From when do you wish to invite an au pair:

For how long do you want the au pair to live with your family:

Driver's License:

May the au pair be vegetarian?

May the au pair be vegan

May the au pair smoke?

We would like to invite a:

Comments:

Weekly work schedule for the au pair

The weekly work schedule gives the au pair an impression of what a regular week as your family's au pair will look like. Please note that each square means one hour, and you are only supposed to fill in where the au pair is on duty (maximum 5 hours per day/ 30 hours per week).

It is also considered working hours for the au pair when the children are sleeping if he/she is watching them. Night work must not be part of the au pair's regular duties.

The main purpose of the au pair programme is cultural exchange, which means that social interaction with the children and the family is a central aspect. A maximum of 15 hours weekly can be reserved for household chores.

Please specify the different working tasks within each square.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
07.00 am							
08.00 am							
09.00 am							
10.00 am							
11.00 am							
12.00 am							
01.00 pm							
02.00 pm							
03.00 pm							
04.00 pm							
05.00 pm							
06.00 pm							
07.00 pm							
after 07.00 pm							

Days off per week for the au pair:

Afternoon off per week (same day every week):

Childcare related work tasks:

Please indicate which tasks you are expecting the au pair to perform by estimating how often he/she will participate in the following tasks (often/sometimes/never):

Playing with the children

Going for walks

Reading aloud

Waking up/bringing to bed

Bringing/picking up from school/kindergarten

Changing diapers

Feeding

Dressing

Bathing

Light housework task

Vacuuming

Ironing

Dusting

Tidying up after children

Go shopping

Cooking

Help with the cooking

Washing the dishes

Doing laundry for the children

Cleaning the children's rooms

Looking after pets

Taking care of plants

Other tasks; please specify:

Atlantis Exchange



The profile must include pictures of:

(1) the au pair room, (2) the bathroom the au pair will have to his/her disposal.

Feel free to add other pictures, but note that this profile will be sent out to all potential au pairs that you wish to contact.

*Insert pictures directly into this document.



Letter to Au Pair

Your "Letter to au pair" is a chance to tell your potential Au Pair everything not specifically asked for in this application and to reiterate to your potential Au Pair what is most important to you and your family.

Suggested topics to write about include:

- A typical week with your family, example schedule and responsibilities for Au Pair
- Describe your neighborhood and local activities and/or attractions
- Your family's and especially your children's hobbies and interests
- Describe what you expect from your Au Pair

Please note that this letter will be sent out to all potential au pairs that you wish to contact. Be aware of the of information you want to share.